



# MED PROGRAMME MEDIWAT

**Sustainable management of environmental issues related to  
water stress in Mediterranean islands**

**(2G-MED09-262)**

## **Kickoff Meeting**

*Palermo – 23<sup>th</sup>-25<sup>th</sup> September 2010*

# **STEERING COMMITTEE**

*Ing. Maria Teresa Noto*

# The Steering Committee

- The project is supervised by a Steering Committee (SC), which is chaired by Lead Partner and consist of the Scientific Manager and one delegate for each partner. the committee has the full executive responsibility for the project, in compliance with the partnership agreement and with the Subsidy Contract (2G-MED09-262). It will validate the necessary procedures for decision-making and coordination among the partner and will set-up a monitoring and evaluation system to enable the LP to guarantee an efficient management. The relations among the products, the reports, the deliverables and the resources devoted will be monitored and serve as basis for determining the adequacy of the results and the coherence of the expenditures committed. Any deviations from the schedule will be reported to the SC and the LP. As a first reaction the LP, the SM and the phase responsible partners will try to find solutions to compensate the deviations.
- If this will not be sufficient, LP will consult the SC and, in case, convene a meeting to define the required solutions and justifications. The "request for modification" procedure will be followed for the final approval from the MA if the partnership, the activities, the duration or the budget of the project will change. SC will be held twice a year, simultaneously with other events or meetings of the project. The SC is also in charge of monitoring and verifying that the actions implemented by the economic operator (AQUAGEST) will give a real benefit to the project.

A map of the Mediterranean region with several countries highlighted in yellow, including Spain, France, Italy, Greece, and Cyprus. The map is overlaid with a light blue grid.

# Art.1

## *Constitution and duration*

- It consists of the Steering Committee (SC) of the project MEDIWAT - Sustainable Management of Environmental issues related to water stress in Mediterranean islands - MED Programme (Priority Objective 2-1; Axe 2: Protection of the environment and promotion of a sustainable territorial development; Objective 2.1: Protection and enhancement of natural resources and heritage), as indicated in the Application Form submitted;
- The duration of the SC is linked to that of the above projects with the view of carrying out activities and achieve its objectives.

# Art.2

## *Composition*

- The Steering Committee is formed by the Scientific Director and a delegate for each partner. In case of failure, they can be replaced with formal appointment of delegates;
- The Chair of Steering Committee is the Lead Partner and may make use of a Secretary for the preparation of reports, for convening meetings and for its relations with partners. The tasks of the chair is:
  - Call the meetings of the Committee, normally every 6 months or whenever requested by any other member by written proposal;
  - Define the agenda of the meeting;
  - Lead and coordinate the meetings: it will be the Chairman who opens and closes the meetings, conducts the debates and defines the points for discussion as well as deciding when it is somebody's turn to talk.
- The minutes of the meetings is prepared by the Lead Partner and must be ratified and confirmed by the partners
  - Full minutes are taken down for each meeting. The minutes are then sent to each committee member for comments. After 15 calendar days, the minutes are considered approved.

# Art.3 (1/2)

## *Responsibilities of the Steering Committee*

- Verify and update the implementation program of the Project;
  - Monitors and evaluate the general progress of the project by approving the evaluation methodology set by the Technical Committee
- Examine and approve the work done in accordance with the programs under the Application Form, the Partnership Agreement and the Subsidy Contract;
- Examine and approve the expenditure of Partners;
  - Approve budgets, to monitor and advise on expenditure and to lobby for increased resources
- Express opinion on any significant changes to the activities of partners;
  - Approve changes in the work plans, reports
  - To take decisions to exclude a partner in question from the project, if a partner jeopardizes the implementation of the project (in this case, it will be necessary to address a request for change to the Selection Committee)

## Art.3 (2/2)

### *Responsibilities of the Steering Committee*

- Remove any dispute or conflict should be established between the partners;
- Promote new initiatives to better pursue the objectives of the project;
- Approve any redistribution and / or transfer of financial resources, as provided in the 'Article 9 of the Subsidy Contract and the Art. 6 of the Partnership Agreement, changing the economic framework of the expenditure;
- Develop appropriate tools for quality monitoring results and effectiveness of collaboration among partners;
- Identify resources for new activities, in accordance with European Directives; To decide on the most appropriate dissemination of project products.

# Art.4

## *Convening and functioning*

- The Steering Committee shall meet at least twice a year, convened by the Lead Partner, or his delegate's notice at least twenty days, unless special and urgent problems may require the convening of emergency;
- The convening of the SC may be required for at least a third of its members, when deemed necessary;
- For the validity of the sessions is required, the first meeting the absolute majority, and the second meeting, at least one third of the members;
- Decisions are taken by majority consensus of those present.

A light blue map of Europe serves as the background for the slide. The map shows the outlines of various European countries and regions. Overlaid on the map is the text 'Art.5 Disagreement' in a large, blue, serif font. Below this, there are two bullet points in a black, sans-serif font. The map is partially obscured by the text and the bullet points.

# Art.5

## *Disagreement*

- In case of disagreement between partners or between the partner and the lead partner, the Steering Committee decides.
- If the Steering Committee is not able to resolve a question at hand, it will refer the matter to the Managing Authority that will examine it and come to a decision.



A map of Europe with the Mediterranean region highlighted in yellow. The highlighted area includes Spain, Portugal, France, Italy, Greece, and Cyprus. Major cities and regions are labeled in various languages, including Spanish, French, Italian, and Greek. The text 'Art.6 Communication' is overlaid on the map in a large, blue, serif font.

# Art.6 *Communication*

- Any communication foreseen by the present regulation can be forwarded either by fax or e-mail.



# Art.7

## *Expense*

- The operating expenses of the Steering Committee will be divided as agreed in advance from time to time between the project partners.

# The Steering Committee

LP	Sicilian Region – Regional Department of Water and Waste – Water Observatory Service	<b><i>Noto Maria Teresa</i></b>
P2	University of Catania – Department of Agricultural Engineering	<b><i>Toscano Attilio</i></b>
P3	Water Research Institute (IRSA) – National Research Council – Department of Bari	<b><i>Di Iaconi Claudio</i></b>
P4	Malta Resources Authority	<b><i>Sapiano Manuel</i></b>
P5	Water Board of Lemenos	<b><i>Charalambous Bambos</i></b>
P6	Technical University of Crete	<b><i>Diamadopoulos Evan</i></b>
P7	Municipal Enterprise for Water and Sewage of Chania (DEYAX)	<b><i>Zoumadakis Michael</i></b>
P8	University of Barcelona	<b><i>Salgot Miguel</i></b>
P9	CEMAGREF Aix en Provence	<b><i>Molle Bruno</i></b>
P10	AQUAGEST MEDIO AMBIENTE, S.A. – Delegation of Balearic Islands	<b><i>Bonilla Jeorge</i></b>



***THANK YOU FOR  
YOUR ATTENTION!***

***Maria Teresa Noto***

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